AGENDA

RV of Coteau Beach

July 18, 2018

- H Call to Order
- 2 Approval of the May 26, 2018 regular meeting minutes.
- ŝ **Business Arising from Minutes.**
- 4 Bank Reconciliation & Financial Statement for June, 2018
- UI List of Accounts to be paid
- 9 **Old Business**
- Public Meeting Recap
- Maintenance Responsibilities, Golf Course & Summer Student
- Sewer Pump Outs
- D Investments
- **Building Permit Process & Protocol**
- Bylaws
- Official Community Plan
- Munisoft
- Status of purchase of AED location in the village
- Lucky Lake Fire Dept Fire Practice at RVCB on August 15th
- Boat launch/Boat dock final costs, further work next spring dave Fire Protection Report RVCB update – dave (gas tanks/skids tanks)
- 2 Loraas Bins RVCB useage – Bylaw suggested? - dave
- 0 Concern expressed by CDI ${\sf re}$ golf course tree planting – policy ${\sf recommendation}$ – Dave
- ָס Asset Management Plan – date required for completion – Kelly/Dave
- Ò Further automation of RVCB sprinklers – install of timing units – dave/Kay
- Lease land purchase new appraisal update
- S S Fire Corp donation - done?
- Purchase of used 3/4 ton and snow blade approval
- Muscles
- Sask Lotteries Grant
- 7 **New Business:**
- Washrooms
- Dumpsters (bins with sliding doors winter).
- plus clean up area and get stairway painted (lets not paint stairways white) C. RVCB source of sand – a resident has requested sand down at the northern most beach stairway
- have had repellence with these rodents underneath is an issue I would suggest concrete 4' thick size needs to be 14 wide and 16 deep wood would be \$500 concrete about 1750 I would rec concrete D. George has requested a partial floor in quonset – it could be made of plywood and 2x4's but I
- of minutes/"to-do" list for councillors E. Minutes and f/s policy?? Approval process and web site posting (review); also action items end
- Is another boat traffic sign needed in the village?
- about a copy? G. Release of CDI agmnt to residents upon request – what was decided? One resident asked me
- H. Accounting maintaining a capital improvement account since CDI agmnt date
- RVCB credit card we need one to use for ordering/picking up supplies
- 00 Next Council Meeting Date
- 9 Adjourn

Resort Village of Coteau Beach Regular Meeting of the Minutes of the

Mayor - Jeff Sopezak Council: Grant Richards, Kay Henley, Edie Thompson, Dave Walker Administrator: Kelly Dodd

Beach, SK. TO ORDER: Mayor Jeff Sopezak called the meeting to order at 9:02 a .m. at Cotcau

19-18 MINUTES:

Hanley- That the minutes of the April 8, 2018 regular meeting be adopted as read Seconded: G. Richards Carried

approved as presented and forming part of these minutes 20-18 FINANCIAL STATEMENTS:

V Hanley - That the Bank Rec & Financial statements for the month of April 30, 2018 be

Seconded: E. Thompson Carried

E. Thompson – That cheques 910-931 in the amount of \$ amount of \$1,700.90 for a combined total of \$15,826.95 forming part of these minutes. That cheques 910-931 in the amount of \$14,126.05 and online payments in the be paid as presented as attached and

Seconded: G. Richards

Carried

21-18 MAINTENANCE WAGES

hours per week, additional hours are to be approved in advance D. Walker - That the George Beckton be paid at a rate of \$27.00 per hours for approximately 30

Seconded: K. Hanley

Carried

22-18 WEBSITE G. Richards - Th

plus taxes and updates and hosting. Richards That we purchase a website through Fire Fly Webs for approximately \$1000.00

Seconded: E. Thompson

Carried

Dave Walker left the meeting at 10:26 a.m

23-18 MOWER

G. Richards -That we purchase a mower for approximately \$75,000 plus applicable taxes out of

Seconded: E. Thompson

Carried

G. Richards - That we havin ----

That we begin proceedings on Lot 17, Block 3, Plan69MJ13543
Seconded: E. Thompson Car Carried

25-18 2018 SASKENERGY MUNICIPAL SURCHARGE PROGRAM

E. Thomson- That we optout of the SaskEnergy Municipal Surcharge program

Seconded: G. Richards

Carried



NEXT MEETING:
The next meeting for the council of the Resort Village of Coteau Beach was set for May 26th, 2018 at 9:00 a.m. in Coteau Beach.

26-18 ADJOURN: Mayor Sopczak adjourned the meeting at 11:38 a.m.

of corner

(Seal)

ADMINISTRATOR

Resort Village of Coteau Beach Bank Reconciliation - Operating Account As of June 30 , 2018

\$104,541.94

Credit Union 30-Jun-18

Outstanding Deposits:

Adjustments

CH No	Name	Description	Amount
917	Meridian Inspections	Tilk Permit	262.50
925	Loraas Disposal	Garbage Fees	522.92
926	Darwin McDonald	Contract - Labor	112.50
927	Rosetown Publishing	Assessment Advertising	213.36
928	The Outlook	Summer Student Advertising	50.40
929	The Gazette	Assessment Advertising	30.00
930	Sask WCB	2018 Fees	514.77
931	Webco Construction	Boat launch	3052.50
937	Kay Henley	Shop supplies	786.58
938	Spoiled during printing N/A	g N/A	0.00
939	Outlook Rentals	Rentals - Drill	314.80
940	Techno Metal Post SK	Boat launch Posts	7269.28
941	Richard Buckley	Fertilizer & GC supplies	275.48
942	Macrorie Co-op	Fuel	1442.09
943	The Outlook	Summer Student Advertising	50.40
944	Edie Thompson	Pavillion Supplies	182.18
945	Kay Henley	Shop Supplies	312.96
946	Roy Jennett	Contract - Labor	380.63
946	Ken Burns	Contract - Labor & supplies	508.53
948	Darwin McDonald	Contract - Labor	112.50
950-957	Unused	To be revisted	0.00
958	Kelly Dodd	June Admin Contract	2000.00
959	Vast Contracting	Septic Pump Out	428.40
960	Jeff Sopczak	Canada Day Suppliess	1462.79
961	Chastan Sim	June Payroll - Reprint	\$302.62
962	George Beckton	July 1 - 15 Payroll Advance	\$1,500.00
963	Chastan Sim	July 1 - 15 Payroll Advance	\$900.00
964	Coteau Community Club	964 Coteau Community Club Almost Teen Program Grant	\$750.00
	Outstanding cheques	❖	23,738.19 \$ 23,738.19
	Bank Balance as of June 30, 2018	30, 2018	\$ 80,803.75
Balance per	Balance per June. 30, 2018		\$ 80,803.75
Fast Track Savings	ings		*
Bank Balance	Bank Balance of June 30, 2018		\$ 243,935.31
	1		

Kelly Dodd

Administrator

Jeffcopczak

Mayor

	El ste & Disposal Fees El sef Pest Control Products EH - sale of Weed Control Produ OTAL ENVIRON & PUBLIC H 0 00	TRANSPORTATION SERVICES IS Custom Work TS - Custom Work - Dust Control TS - Sale of Gravel TS - Sale of Gulverts TS Road Maintenance Fees TS Conditional -Federal Other #1 IS - Capital Federal Other #1 TS Capital Prov Other #1 TOTAL TRANSPORTATION SE 0 00 0 00	GENERAL GOV'T SERVICES GG F&C Photocopy/Fax GG F&C Office Services GG F&C Office Services GG F&C Tax Certificates GG F&C Tax Enforcement ale of Other #1 rmits GG Rentals GG - Contributions/Donations GG - Interest Revenue GG Dividends Revenue GG Plus 50 Contribution TOTAL GENERAL GOV'T SER	GRANTS IN LIEU OF TAXES Grant-in-Lieu - Sask Tel TOTAL GRANT-IN-LIEU 0.00	UNCONDITIONAL GRANTS Unconditional Revenue Sharing TOTAL UNCONDITIONAL GRA 11,541.00	Ji Municipal Levy 0.00 Ji Municipal Levy 0.00 Ji Ji Municipal Levy 0.00 Discount on Municipal Tax 0.00 NET MUNICIPAL TAX Penalty on Municipal Arrears 0.00 TOTAL TAXES 0.00	Actual 01/01/2018 to 06/30/2018
0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0 00 0 00 0 00 0 00 0 00 0 00 0 00 0 0	0 00	12,236 00 12,236.00	140,482 12 0 00 0 00 140,482 12 73 56 140,555 68	Actual 01/01/2017 to 07/18/2017
000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0 00	-5 68 88	-100 00 0 00 0 00 0 00 -100 00 -100 00	Percent



RANSPORTATION SERVICE TS - Council - Indemnity TS - Council - Mileage TS - Wages TS - CPP Expense	PS : Contracted PS : Contracted PS : Contracted Service PS Fire Maint /Repair PS - Fire Grants Operating PS - Other - 911 OTAL PROTECTIVE SERVICE	GENERAL GOV'T SERVICE GG Reeve Office Super/Travel GG Council Meeting & Travel GG Council Committee & Travel GG Council Convention Council Conventive GG Contracted Administrative GG Admin Dis Ins. WCB, etc GG Admin Dis Ins. WCB, etc GG Admin Training & Travel GG Contracted Assessment GG Contracted Assessment GG Contracted Advertising GG Contracted Advertising GG Contracted Insurance/Bond GG Contracted Convention GG Contracted Insurance/Bond GG Contracted Insurance/	EXPENSE	UTILITY SERVICES US Water Sales US Water Pump House Sales US Water Connection Fees US Sewer Charges US Capital Prov Other #1 TOTAL DEVENUE	RC Fees HALL DEPOSITS R&C-Fees-Golf Course Golf Course Proceeds surance Proceeds connis Court Donations TOTAL RECREATION & CULT	
0 00 216 00 10,102.81 381 91	0 00 0 00 0 00 60 00 60 00	121 15 0 00 121 15 0 00 0 00 0 00 0 00 0 10,471 30 0 00 514 77 0 00 2,904 00 100 00 0 00 919 99 456 20 0 00 0 00 0 00 0 00 0 00 0 00 0 00	14,444Z 10	0.00	0 00 0 00 0 00 0 00 0 00 0 00 0 00	Actual 01/01/2018 to 06/30/2018
0 00 0.00 0.00	0.00 0.00 73.60 0.00 50.00	0 00 200 22 0 00 0 00 0 00 0 00 0 00 0	761,683 68	0 00 0 00 1,200.00 0 00 0 00 1,200 00	5,975.00 0.00 0.00 0 00 0 00 6,500.00	Actual 01/01/2017 to 07/18/2017
0000	0 00 0 00 -100 00 0 00 20 00 -51 46	0.00 -39.49 0.00 0.00 0.00 0.00 0.00 0.00 0.00	-91.07	0 00 0 00 -100 00 0 00 0 00 -100 00	-100 00 -100 00 0 00 0 00 0 00 -96 92	Percent



RECREATION, CUIL TURAL EX R&C Wages and Renefits R&C-Contract Workers-Golf Course R&C-Maint /Supplies-Golf Course RC Contracted - Membership F Intracted Gazebo Maint R&C Contracted - Other #2 R&C Utility Power R&C Utility Power R&C Utility Other #1 R&C Maint Repairs Pavilion R&C Maint Other #2 R&C Maint Other #2 R&C Maint Gommunity Club Coteau Beach Plus 50 R&C Supplies -Fuel Golf Cour	PLANNING & DEVELOPMENT P&O Contracted Special Lease TOTAL PLANNING & DEVELO	ENVIRONMENT & PUBLIC HE EH - Contracted Waste Disposal EH Contracted Pest Control FH Contracted Weed Control FH - Supplies Weed Control EH - Supplies Weed Control	TS - El Expense TS MEPP Expense TS WCR & Dis Ins/Health Exp ravel/Training Contract Ins /I Icences TS Contract Ins /I Icences TS Contract Maint Snow Re TS Contract Maint Surfacing TS Contract Maint Surfacing TS Contract Maint - Surfacing TS - Contract Maint - Road Rep TS Contract Maint - Road Rep TS Contract - Workers TS - Utility - Shop - Power TS - Utility - Shop - Telephone TS - Waint - Workshop TS - Maint - Workshop TS - Maint - Machine - Repairs TS - Maint - Blades TS - Maint - Blades TS - Material - Signs TS - Material - Signs TS - Material - Shop Supplies TS - Material - Shop Supplies TS - Alterial - Shop Supplies TS - Other - Fonce/Grass Seed TOTAL TRANSPORTATION	
0 00 0 00 0 00 263 43 50 00 180 00 0 00 2.100 00 336 63 0 00 0 00 0 00 0 00 0 00 0	0.00	498 14 0 00 0 00 0 00 0 00 0 00 0 00 498 14	199 64 0 00 0 00 0 00 49 50 912 09 0 00 0 00 0 00 0 00 0 00 0 00 0 00 791 25 300 89 0 00 1.754 48 0 00 1.388 09 0 00 402 19 0 00 0 00 1,776 32 0 00 0 00 0 00 0 00 0 00 1,776 32 0 00 0 00 0 00 0 00 0 00 0 00 0 00 1,776 32 0 00 0 00 0 00 0 00 0 00 0 00 0 00 0 00 1,776 32 0 00 0 00 1,776 32 0 00 0 0	Actual 01/01/2018 to
7,962 50 1,335 46 0 00 325.12 0 00 0 00 0 00 302.46 0 00 0 00 1,280 45 372 28 3,804 25 0 00 78 06 548 51	0 00	866 55 0 00 0 00 0 00 0 00 804 45 616 63 2,287 63	0//18/201/ 0 00 0 00 1,090 63 0 00 630 00 0 00 0 00 0 00 0 00 9,675 00 155 00 321 26 0 00 1,350 76 0 00 547 86 119 99 151,48 0 00 182 43 548 15 0 00 315 00 315 00 315 00 0 00	Actual 01/01/2017 to 07/18/2017
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	01/01/2018 to 06/30/2018	01/01/2017 to 07/18/2017	Percent
ASSET - Tree Management	0 00	0 00	0 00
R&C Grants TIP	0.00	0 00	0 00
Poc - ASSET Tenis Court	000	0 00	0 00
ASSET Purch Land/Lan	0 00	11,277 20	=100 00
l Tree Management	0 00	0 00	0 00
RXC ASSET Purchase Building	0.00	7,094 98	-100 00
R&C ASSET Purchase-Machin	82,329 67	0 00	0 00
TOTAL RECREATION AND CU	86,190 88	34,381 27	150 69
UTILITIES			
Water Contracted Service #1	815.00	325 00	150 77
Water - Diffry - Power & Heat	0.00	0 00	0 00
Water Utility-Power/Heat Pilmp	2,668 89	1,865 30	43 08
	0 00	0 00	0 00
	312.50	000	0 00
Mani	0 00	1,386 23	∗100 00
	0 00	1,280 78	100 00
Water Maint Chemicals	0 00	0 00	0 00
	0.00	0 00	0 00
Sower Contracted Service #1	0.00	0.00	0 00
TOTAL HTH ITIES	408.00	240 00	70 00
	4,204 39	5,097 31	-17.52
TRANSFERS			
2000	0 00	000	0 00
i e i Alwaringo	0 00	0 00	0 00
TOTAL EXPENSE	122,911.82	75,322 98	63 18
4ET INCOME	-108,469 /2	86,360 70	-225 60



RESORT VILLAGE OF COTEAU BEACH
Accounts for Approval
as of July 18, 2018

2667.46		ONLINE
71.47	Monthly registration - July	SGI
/6.62	Molluly registration - July	
±0.07		SGI
72087	Street lights	Sask Power
152.78	Shop	Sask Power
358.3	Play Ground PH	SaskPower
179.1	Pavillion	SaskPower
1210.26	Main PH	SaskPower
71.47	Monthly registration - June	561
76.62	Monthly registration - June	SGI
	DESCRIPTION	ONLINE PAYEE
102808.73		CHEQUES
\$750.00	Almost Teen Program Grant	
\$900.00	July 1 - 15 Payroll Advance	963 Chastan Sim
\$1,500.00	July 1 - 15 Payroll Advance	962 George Beckton
\$302.62	June Payroll - Reprint	961 Chastan Sim
\$1,462.79	Canada Day Supplies	960 Jeff Sopczak
428.4	Pump Outs May 28, 2018	959 Vast Contracting Services
\$2,000.00	June Admin Contract	958 Kelly Dodd
\$0.00	To be revisted	950-957 Not signed skipped for now
\$1,584.70	June Payroll (140 hours)	949 George Beckton
\$112.50	Misc. labor	948 Darwin McDonald
\$508.53	Misc. labor	947 Ken Burns
\$380.63	Misc. labor	946 Roy Jennet
\$312.96	Shop Supplies & Mileage	945 Kay Henley
\$182.18	Pavillion Supplies	944 Edie Thompson
\$50.40	Summer Student Ad	943 The Outlook
\$1,442.09	Fuel	942 Macrorie Co-op
\$275.48	Fertilizer & Sprinklers	941 Richard Buckley
\$7,269.28	Posts for Boat Launch	940 Techno Metal Post Saskatoon
\$314.80	Boat Launch Tools	939 Outlook Rentals Ltd.
\$0.00	N/A	938 Spoiled During Printing
\$786.58	Shop Tools & Mileage	937 Kay Henley
\$78,629.07	Mower	936 Western Sales
\$1,500.00	June Advance	935 George Beckton
\$0.00	N/A	934 Spoiled During Printing
\$253.75	Shop Supplies & Mileage	933 Kay Henley
\$1,861.97	May Payroll (120 Hours)	932 George Beckton
	フェクトフ・ラオ・ファ	CHEOLIE

Certified Correct this July 18, 2018

